



APPLICATION FOR EMPLOYMENT-AT-WILL

CRITTENTON SERVICES, INC.

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Last Name	First	Middle	Nickname	Date
Present Address/PO Box	City	State	Zip	Home Telephone ()
Permanent Address/PO Box	City	State	Zip	Business Telephone () May we contact you here? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you 18 Years or Older? <input type="checkbox"/> YES <input type="checkbox"/> NO				Social Security #

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Position applying for: _____	Date you can start
Desired Location: _____	
Days/Hours available for work: _____	
Are you employed now? <input type="checkbox"/> YES <input type="checkbox"/> NO	Salary Desired
May we contact your present employer? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Have you ever been fired or asked to resign from a job? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Comments: _____	
Have you ever applied at Crittenton before? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Position: _____ When _____ Location: _____	
Referred by: _____	

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SCHOOL	NAME AND LOCATION OF SCHOOL	NUMBER OF YEARS ATTENDED	DID YOU GRADUATE?	DEGREE / CERTIFICATE
GRADUATE				
COLLEGE				
TRADE, BUSINESS OR TECHNICAL SCHOOL				
HIGH SCHOOL				

GENERAL

Subjects of Special Study or Research: _____

Do you have any special certifications? ☐ YES ☐ NO _____Are you licensed or license eligible? ☐ YES ☐ NO _____Do you have Staff Supervision experience? ☒ YES ☐ NO # of Years _____ # Staff _____Do you have computer experience? ☐ YES ☐ NO # of Years _____ Types of Software: _____I have experience with: ☐ Infants/Toddlers ☐ Adolescents ☐ Adults ☐ Residential programs ☐ Home Based Programs

Other Special Skills: _____

Activities: (Civic, Athletic, Etc.) Exclude organizations indicating race, creed, sex, age, marital status, color or nation of origin of its members.

U.S. Military or Naval Service

Rank

Present Membership in National Guard or Reserves

FORMER EMPLOYERS

(List below your last three employers, starting with the most recent)

Employed Month / Year	Name, Address, and Phone Number of Employer	Salary	Position	Reason for Leaving
From _____ To _____				
From _____ To _____				
From _____ To _____				
From _____ To _____				

Which of these jobs did you like best?

What did you like most about this job?

REFERENCES

Give the names of three professional references, people not related to you, whom you have known at least one year

1	Name Address	Company	Telephone: Known for how long? In what capacity?
2	Name Address	Company	Telephone: Known for how long? In what capacity?
3	Name Address	Company	Telephone: Known for how long? In what capacity?

"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, AND RELEASE ALL PARTIES FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING SAME TO YOU.

I UNDERSTAND AND AGREE THAT, IF HIRED, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY BE TERMINATED AT ANY TIME WITH OR WITHOUT CAUSE."

THIS APPLICATION IS VALID FOR 60 DAYS.

APPLICANT'S SIGNATURE

DATE



Crittenton

To: Office of Social Services, WVDHHR, Ohio Children's Services Board, City Police, Sheriff's Office, State Police, WV Dept. of Safety, State of Ohio, FBI, or other appropriate criminal background investigators

From: Human Resource Department, Facility # _____

Date: _____

RE: CIB for new employee, contractor, student intern, volunteer, or other designee

I, below named individual, agree to submit to criminal background checks by Crittenton Services, Inc. as a condition to represent Crittenton in any capacity. I attest to the fact that I have never been convicted to murder; abduction; kidnaping, sexual offenses; contributing to the delinquency/neglect of a minor child; or any other violent crime against a person. I attest to the fact that I have been convicted of no other crimes, except as listed below. I am currently not on parole or probation, nor charged with or under indictment for any criminal offense, except as listed:

Last Name	First Name	Middle Name	Maiden Name
Street Address/PO Box		City	State Zip
Date of Birth		Social Security Number	
Conviction/Charge		Date (of conviction/charge)	
Conviction/Charge		Date (of conviction/charge)	
Conviction/Charge		Date (of conviction/charge)	

Further, I understand that this statement will be reviewed by Crittenton Services, Inc. for comparison with various criminal investigation bureaus as listed above. I hereby give Crittenton Services, Inc. and the designated criminal investigation bureaus permission to have this information reviewed and verified, and to have the results shared with Crittenton Services, Inc.

Applicant's signature	Date	Witness' signature	Date
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/hr/



Crittenton

Disclaimer and Reference Check Authorization

The facts set forth in my application for employment are true and complete. I understand that if employed, any false statement on this application may result in my immediate dismissal. I further understand that this application is not and is not intended to be a contract of employment, nor does this application obligate Crittenton Services, Inc. in any way. Furthermore, I understand that if I am hired, my employment can be terminated with or without just cause at any time, at the discretion of either Crittenton Services, Inc. or myself.

I understand that by filling out this application, that I will not be guaranteed a job and I also understand that this application will only be considered for ninety (90) days unless I contact Crittenton Services, Inc. in writing on a continued basis that I am still available for employment.

I hereby give Crittenton Services, Inc. permission to contact the previous employers and character references that I have listed except for the particular employers noted:

I authorized investigation of all statement contained in my application and references I have listed to give Crittenton Services, Inc. Any and all information concerning my previous employment and any pertinent information they may have and release all parties from all liability for any damage that may result from furnishing same to Crittenton Services, Inc. I am applying for employment with Crittenton Services. I agree to having the original or a copy of this release sent to each of my references or previous employers listed.

Signature of Applicant

Date